

Gargrave C.E (V.C) Primary School

Governing Body

Minutes of Meeting of the Full Governing Body

Date and Time: 12th July 2023 at 6pm.
Location: Gargrave Primary School in Oak Classroom

Present: Sarah Peel, Natalie Dawson, Jane Ellis, Jane Dallas, Tom Finch, Chris Cowgill, Reverend Steer and Claire Davey.

Clerk: Sallie Wareham

1. Welcome and Prayer:

The chair opened the meeting of the Gargrave C.E (V.E) School Governing Body at 6.00pm on 12th July 2023.

2. Apologies for absence:

None

3. Declarations of interest for items on the agenda:

None

4. Identification of confidential items to be excluded from public minutes:

Item 8 and part of 9 have been recorded in the confidential minutes file.

5. Identification of urgent items to be included on agenda:

None

6. Formal approval of minutes from 15th May 2023:

The minutes of the meeting held on 15th May 2023 were unanimously approved as a correct record of that meeting and signed by the Chair. These minutes can now be published on the website.

ACTION SCHOOL OFFICE

7. Matters arising from previous meetings not covered elsewhere in the agenda:

Previous actions were reviewed and updated.

SIAMS training is booked on 20th September 3.30pm – 4.30pm for governors and staff.

The headteacher confirmed that Mrs Dawson has accepted the role Assistant Head.

8. Academisation overview

This item is included in the confidential minutes.

9. Headteacher Report

The full report from Sarah Peel is available on TEAMS and was available to board members prior to the meeting.

Q. Can the LA offer any support to school for the parents of children with SEND?

A. They provide direction. The SEND Hub provides guidance and support but no additional resources.

Q. Governors noted the huge amount of time spent preparing for the external monitoring of year six writing. How valuable was the exercise when balanced against the time taken?

A. It was a positive experience for the staff member, but the time commitment is significant. Talking about children's work with other professionals is useful for professional development.

Q. When will the national/regional data be available for the phonics screening be available?

A. The national benchmarking will be available over the next few weeks. It will be reported to governors when available.

Governors reviewed the attainment data contained within the report.

Q. Where do the target figures come from?

A. Currently these are Fischer Family Trust. Governors asked the HT to change target figures to National average.

ACTION HEADTEACHER

Statutory assessment data was made available at the meeting. The strategic priorities for the school were discussed. Writing remains the priority.

Q. What has changed in Maths for pupils between year 2 and year 6 as the progress is better than national average.

A. Consistency and repetition is evident. Children are challenged at the beginning of each day with "Fluent in 5" (5 questions which recap learning). Delivery of teaching has been supported and is a high standard. *Singapore Maths – no problem* is the programme being taught within school.

Governors thanked staff for their hard work and commitment to supporting children through the external tests and for the positive outcomes.

The remainder of this item is included in the confidential minutes.

10. School Improvement Plan

Governors reviewed the strategic priorities and aims set at the beginning of the academic year. They were pleased with the progress made towards the objectives.

Future key aims of the improvement plan will be designed over two years as those objectives need a longer time to achieve. Milestones will be measurable within this timeframe.

Governors gave verbal feedback from the pupil voice conferencing and children have all commented positively on the Nest, sensory room and the church visits. Children were able to identify that they attend a church school, and that prayer is invitational.

A parental questionnaire has gone out electronically.

11. Premises and Health and Safety

A working party of governors will be landscaping the area around the Library over the next few weeks.

Governors were notified of flood damage that had occurred during a recent storm. The school insurance company have been notified.

The perimeter fencing will be replaced during the holidays.

12. Finance

The governors noted grants received from the following organisations:

The Devonshire Trust

Skipton Mechanics

Skipton Rotary

Governors received and noted the summary of the Bungalow Accounts. The financial statements have been externally monitored and approved.

The monitoring statements for June were received. The in-year position has improved from the start budget and this is encouraging.

Q. Are there any grants for Green Energy, such as solar?

A. The grants are few and far between and there is competition. It was agreed that the HT would check with the Bursar, to establish if other schools have been successful with grant applications and on what basis.

13. Review Governor training and development

Governors welcomed Chris Cowgill to the meeting.

There is one vacancy on the board for a parent governor.

14. Reports on Governor Visits

Jane Dallas and Jane Ellis have visited to carry out pupil voice.

Governor visits have taken place to Sycamore and Apple class.

Jane Ellis completed a monitoring visit focused on phonics.

Jane Ellis visited collective worship centred around the focus of Pentecost.

15. Safeguarding

Staff are fully trained in "Encompass".

Operation Encompass ensures that a notification is sent to a school's trained Designated Safeguarding Lead prior to the start of the next school day after the police have attended a domestic abuse incident where there are children living at the home. This is to safeguard and support children.

16. Policies for review and approval:

The following policies were reviewed and after discussion and questions were adopted:

Jane Ellis and Sarah Peel have met to review the three-year strategy for Pupil Premium. This has been updated and published.

The Sports Premium report will be available in September.

17. Any other urgent business previously identified?

None

18. What has been covered that impacts directly on our vision?

- Evidence of pastoral care of children during the pupil voice.
- Encouraging efficiencies within the budget.
- Congratulations to staff, governors can see evidence of working towards the vision. Faith in what is important.
- Importance of links to church and evidence of that mattering to children.
- Realistic expectations for school improvement goals.
- Staffing changes, developing people. Appointment of an Assistant Headteacher

19. Dates of future meeting

Future meetings will be held on the following dates:

27th September 2023

Governors are warmly invited to the KS2 production at the village hall. Performances will be at 1.30pm and 5.30pm on Tuesday 18th July.

Close of meeting

Chair closed the meeting at 8.05pm