

Gargrave C.E (V.C) Primary School

Governing Body

Minutes of Meeting of the Full Governing Body

Date and Time: Thursday 19th July 2022 (6.00 pm)
Location: Gargrave C.E (V.C) Primary School

Present: Sarah Peel, Nicola Abbey, Jane Ellis, Jane Dallas, Tom Finch, Chris Gormley and Rev Andrew Steer

Clerk: Sallie Wareham

1. Welcome and Prayer:

Jane Ellis opened the meeting of the Gargrave C.E (V.C) School Governing Body at 6.00pm on 19th July 2022. Reverend Steer led an opening prayer.

2. Apologies for Absence:

Sam Harrison. Reasons for absence consented.

3. Declarations of interest for any items on the agenda:

None.

4. Identification of confidential items to be excluded from public minutes:

Items 8 (part), 9 (part) and 12 have been recorded in the confidential minutes file.

5. Identification of urgent items to be included on agenda:

None

6. Formal approval of minutes from 19th May 2022:

The minutes of the meeting held on 19th May 2022 were unanimously approved as a correct record of that meeting and signed by the Chair. These minutes can now be published on the website.

ACTION SCHOOL OFFICE

7. Matters arising from previous meetings not covered elsewhere in the agenda:

The revised fees for Triangle club (effective Sept 2022) have now been communicated to parents.

Pupil Premium review has been completed and outcomes to be published on School Website as soon as possible.

ACTION HEADTEACHER

Sports report to be completed jointly by Headteacher and Ian Simmons (School Sports Organiser) by the end of term.

ACTION HEADTEACHER

8. Headteacher Report

The full report from Sarah Peel is available on TEAMS and was available to board members prior to the meeting. Governors had a comprehensive and robust discussion.

Plans for the maternity leave cover of some leadership responsibilities were confirmed. Reading and Phonics cover is in place.

Writing is still to be confirmed.

Governors were delighted to learn that Mrs Dawson has passed the NASENCO qualification with distinction. She will continue to co-ordinate support for pupils with additional educational needs and will be timetabled sufficient non-teaching time to do this.

The SATS results were presented in detail and governors noted that the KS1 papers were externally moderated.

Results from grammar, spelling and punctuation within KS2 are better than the national average. The intervention work and focus on English was commented on positively by children during the pupil conferencing.

KS2 writing remains a continuous priority as this is a weaker area. Pupils this year achieved slightly below the national average.

Governors completed a French book scrutiny. A sample of books were available from all year groups and abilities. Governors were impressed by the quality of work. To develop this subject further, it was suggested that pupils complete a quiz at the beginning and end of each block of teaching to highlight progress made. This already happens in other core subjects.

The remainder of this agenda item is included in the confidential minutes.

9. Reports:

Governor visits

Jane Ellis and Sam Harrison have completed a visit to Sycamore Class.

Jane Dallas has completed a review of writing.

Jane Ellis has completed a review of Phonic and Reading.

The governors thanked staff for the wonderful opportunities that they provide at Gargrave Primary school, not only academically but socially and emotionally too.

Diocese report

The diocese has undertaken a review of R.E lessons within school ahead of a full SIAMS visit due next year.

The report recommended the introduction of individual R.E books for pupil work, rather than a class book. The report highlighted a recommendation to increase time on Christianity and less on other faiths. There will be ongoing support from the diocese to support the development of this subject.

The remainder of this agenda item is included in the confidential minutes.

10. School Improvement Plan

The support from the English Hub has now concluded but there is some limited ongoing help available to maintain momentum.

Sarah Peel outlined the priorities for school:

- English – raise achievement in writing
- Mathematics – move to White Rose for year 1
- Positive behaviour/ anti bullying curriculum
- Internet safety curriculum for pupils and updates for parents and staff
- Leadership – time for leaders to support and challenge

Work will continue on the 3 year strategic plan in September, when all staff will collaborate with the support of an external facilitator. This collective approach will form the detail for the updated school Improvement plan.

Q. Have governors spent enough time working on the strategic plan and direction for school?

A. Yes, the working draft document is complete and is intended as a one-page document. It aims to convey the vision and goals of the school. It is a document to show the intent and the desired impact rather than explain “how” this will be achieved. The document, once adopted, will be a public document and shared with parents.

11. Premises, Health & Safety

Governors received lighting quotes for the energy saving scheme. A contractor was selected and expenditure approved in accordance with best value principles.

A preferred contractor for the outdoor classroom was selected from 3 competitive quotes. Jane Ellis to join school staff to meet contractor on site on 20th July.

12. Finance:

These updates and discussions are included in the confidential minutes.

13. Governor training and development:

Parent governor recruitment will take place in September. There is one vacancy

14. Safeguarding:

The annual safeguarding report and audit statements are available to governors via the TEAMS folder. All training and inductions are up to date.

There will be a revised version of the Keeping Children Safe in Education publication during August and this will be made available to governors as soon as is practical.

15. Policies for review and approval:

The following policies were reviewed and adopted:

- Complaints procedure and policy, including the management of persistent complainants

16. What has been covered that impacts directly on our vision?

- Long term focus on Mathematics is now evident in the data.
- SATS results show incredible progress of children and Gargrave Primary School.
- Approval of energy efficiency measures.
- Enthusiastic pupil conferencing.
- Wider curriculum positively valued by parents and pupils
- Progress with the creation of the new outdoor learning space.

17. Any other urgent business previously identified

None.

18. Dates of future meeting

Next meeting: 22nd September at 6pm.

Close of meeting

Chair closed the meeting at 8.00pm