

Gargrave C.E (V.C) Primary School

Governing Body

Minutes of Meeting of the Full Governing Body

Date and Time: Thursday 19th May 2022 (6.00 pm)
Location: Gargrave C.E (V.C) Primary School

Present: Sarah Peel, Nicola Abbey, Jane Ellis, Tom Finch, Rev Andrew Steer and Sam Harrison

Clerk: Sallie Wareham

1. Welcome and Prayer:

The Jane Ellis opened the meeting of the Gargrave C.E (V.E) School Governing Body at 6.00pm on 19th May 2022. Reverend Steer led an opening prayer.

2. Apologies for Absence:

Jane Dallas and Chris Gormley. Reasons for absence consented.

3. Declarations of interest for any items on the agenda:

None.

4. Identification of confidential items to be excluded from public minutes:

Items 8(in part),10 and 12 have been recorded in the confidential minutes file.

5. Identification of urgent items to be included on agenda:

None

6. Formal approval of minutes from 31st March 2022:

The minutes of the meeting held on 31st March 2022 were unanimously approved as a correct record of that meeting and signed by the Chair. These minutes can now be published on the website.

ACTION SCHOOL OFFICE

7. Matters arising from previous meetings not covered elsewhere in the agenda:

- Strategic planning day outcome summary document has now been circulated.
- Awaiting confirmation of dates in June that facilitator is available.
- There were no applicants for the parent governor vacancy
- Confirmation received that the lighting scheme can be funded from the capital budget.
- Awaiting further information from Lee Talbot regarding the possibility of academisation. This will be discussed in greater detail during the September meeting as it should be discussed annually.

All governors were invited to join the children for a Platinum Jubilee celebration on 27th May at 10.30am.

8. Headteacher Report

The full report from Sarah Peel is available on TEAMS and was available to board members prior to the meeting. Governors had a comprehensive and robust discussion.

Q. What is happening with White Rose Maths Hub?

A. The Jigsaw trial has now ended and the results have been very positive. The planning and learning strategies will continue next year in Reception and Year 1.

Q. It is good to see an increase in the number of children in year 1 who are expected to pass the Phonic SAT test in June. What has been happening in class to support children?

A. There has been increase in targeted daily interventions. There are 2 children who have been taking part twice a day in phonics intervention work.

The governors agreed to review data relating to numbers of children achieving greater depth during the July meeting.

ACTION HEADTEACHER

The remaining updates and discussions are included in the confidential minutes.

9. Governor Visits:

Governor visits for the rest of the school year are booked as follows:

Reverend Andrew Steer Willow Class visit – 8th June

Tom Finch Maths visit – 27th June

Jane Ellis & Samantha Harrison Apple and Sycamore Class visits – 29th June

Jane Ellis SEN visit - 5th July

Jane Ellis Phonics visit – 12th July

Chris Gormley to visit with a focus on Pupil Premium – date to be confirmed. **ACTION CHRIS GORMLEY**

In the absence of a governor with special responsibility for Sport, it was agreed that the Headteacher would review this area and provide a report.

ACTION HEADTEACHER

Jane Ellis, Jane Dallas and Rev. Steer will host a Pupil conferencing morning and feedback outcomes to governing body.

Jane Ellis confirmed her report from the visit to Willow class in April is available on TEAMS.

All reports to be uploaded on the shared TEAMS folder once written up.

10. School Improvement Plan

These updates and discussions are included in the confidential minutes.

11. Premises, Health & Safety

Responses from building contractors have been varied regarding the construction of the outdoor classroom. Some have declined to quote as they have work commitments for the next 12 months already. One contractor, with availability in August, will visit the site to discuss the project on 7th June.

The School Business manager is awaiting 3 quotes for comparison for the proposed lighting scheme throughout the school.

12. Finance:

The review of contracted services will be carried forward to the next meeting.

Discussions relating to the year-end outturn position and start budget are included in the confidential minutes.

The audited accounts for the bungalow fund were received and noted. A copy was signed by Jane Ellis for the file.

13. Governor training and development:

Having declared an interest in the following agenda item, Samantha Harrison withdrew from the meeting

Sarah Peel nominated Samantha Harrison as a co-opted governor. This nomination was seconded by Jane Ellis and all governors present approved the appointment by show of hands. Samantha is duly elected for a four year term.

Samantha re-joined the meeting following her successful election.

Samantha will meet with Headteacher and Chair for an induction and welcome to school in due course.

Jane Ellis has completed the following training: Attendance and Exclusions, Staff Disciplinary hearings and Safer Recruitment.

Jane Ellis is booked onto complaints training later in the Summer term and Single Central Record training during Autumn.

The Headteacher, Jane Ellis and School Business manager are all signed up to complete the NSPCC "Safer recruitment Training".

14. Safeguarding:

There were no safeguarding concerns to report on.

A safeguarding summary was given verbally for the benefit of Samantha Harrison.

Following the recommendations from Ofsted for staff to continually practice and improve knowledge, the Headteacher has introduced a quiz. The focus of the quiz is Child on Child sexual violence and sexual harassment. Governors are all encouraged to re-read parts of the document "Keeping Children Safe in Education" and take the quiz.

15. Policies for review and approval:

There were no policies for approval

16. What has been covered that impacts directly on our vision?

- Successful recruitment and appointment of Miss Turner to KS2 teaching position from September
- Data is reflecting the improvements that teachers have been reporting on.
- Approval for a prominent School sign
- Approval of Budget
- Plans for outdoor classroom moving forward

17. Any other urgent business previously identified

None.

18. Dates of future meeting

Future meetings will be held on the following dates:

Thursday 14th July 2022

Close of meeting

Chair closed the meeting at 7.55pm