

An EYFS Writer

Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES talk about stories and experiences showing awareness of the listener develop own narratives and explanations by connecting ideas and events PLANNING make simple story maps and add captions and labels READ ALOUD tell and perform simple stories 	 learn a range of phonemes apply to simple CVC words use phonic knowledge to spell words spell some irregular common words correctly write simple rhyming strings, following pattern 	 sit correctly at a table use writing tools effectively begin to form letters using the cursive script recognise and write letters in own name 	 use capital letter for start of name and for 'l' know what a vowel is know what a consonant is leave spaces between words
Names Above		Names Below	



Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES develop sentence writing PLANNING say out loud what they are going to write about DRAFTING compose a sentence orally before writing it sequence sentences to form short narratives EDITING re-read what they have written to check that it makes sense discuss what they have written with the teacher or other pupils READ ALOUD their writing, clearly enough to be heard by their peers and the teacher. 	 spell words containing each of the 40+ phonemes already taught spell common exception words - spell the days of the week name the letters of the alphabet in order use letter names to distinguish between alternative spellings of the same sound add prefixes and suffixes: use the spelling rule for adding -s or - es as the plural marker for nouns and third person singular marker for verbs use the prefix un- use -ing, -ed, -er and -est where no change is needed in the spelling of root words [ie, helping, helped, helper, eating, quicker, quickest] apply simple spelling rules, as listed in Appendix 1 write from memory simple sentences dictated by the teacher that include words using the Grapheme Phoneme Correspondences and common exception words taught so far. 	 sit correctly at a table, holding a pencil comfortably and correctly begin to form lower-case letters in the correct direction, starting and finishing in the right place form capital letters - form digits 0-9 understand which letters belong to which handwriting 'families' (ie, letters that are formed in similar ways) and to practise these. 	 use and apply understanding of concepts set out in Appendix 2 leave spaces between words join words and clauses using and begin to punctuate sentences using a capital letter and a full stop, question mark or exclamation mark use a capital letter for names of people, places, the days of the week, and the personal pronoun '1' - use grammatical terminology when discussing writing.



Names Above	Names Below	



A Year 2 Writer				
Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation	
 EXPERIENCES develop positive attitudes and stamina for writing by tackling a range of genres write narratives about personal experiences and those of others (real and fictional) write about real / current events write poetry write for different purposes PLANNING consider what they are going to write before beginning: plan or say out loud what they are going to write down ideas and/or key words, including new vocabulary encapsulate what they want to say, sentence by sentence EDITING evaluate their writing with the teacher and other pupils re-read to check that their writing makes sense and that 	 segment spoken words into phonemes and representing these by graphemes, spelling many correctly learn new ways of spelling phonemes and learn some words with each spelling, including a few common homophones learn to spell common exception words learn to spell more words with contracted forms learn the possessive apostrophe (singular) [for example, the girl's book] distinguish between homophones and near- homophones add suffixes to spell longer words, including -ment, -ness, -ful, -less, -ly apply spelling rules and guidance, as listed in Appendix 1 write from memory simple sentences dictated by the teacher that include words using the using the Grapheme Phoneme Correspondences and 	 form lower-case letters of the correct size relative to one another start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left unjoined write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters use spacing between words that reflects the size of the letters. 	 use and apply understanding of concepts set out in Appendix 2 learn how to use both familiar and new punctuation correctly including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted forms and the possessive (singular) use sentences with different forms: statement, question, exclamation, command use expanded noun phrases to describe and specify [for example, the blue butterfly] use the present and past tenses correctly and consistently including the progressive form use subordination (using when, if, that, or because) and coordination (using or, and, or but) use and understand grammatical terminology when discussing writing 	



	verbs are used correctly and	common exception words		
	consistently	taught so far.		
•	proof-read to check for errors			
	in spelling, grammar and			
	punctuation			
READ /	ALOUD			
•	their writing, with appropriate			
	intonation to make the			
	meaning clear			
Names	Below		Names Above	



Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES discuss similar writing / texts in order to learn new ideas for structure, vocabulary and grammar PLANNING discuss and record ideas informally before writing initial draft compose and rehearse sentences orally (including dialogue) build a varied and rich vocabulary linked to GPS and an increasing range of sentence structures DRAFTING introduce use of paragraphs linked to themes in writing in narratives, create settings, characters and plot in non-narrative writing, use simple organisational devices [ie, headings and subheadings] assess the effectiveness of own and others' writing suggest improvements, ie changes to grammar and vocabulary to reflect consistent application of knowledge, with support 	 use further prefixes and suffixes and understand how to add them (Appendix 1) spell simple homophones – there, their, they're, too, to, two, where, wear spell common words that are often misspelt (Appendix 1) use the first two or three letters of a word to check its spelling in a dictionary write from memory simple sentences, dictated by the teacher that includes words and punctuation taught so far adding suffixes beginning with vowels to words of more than one syllable: - doubling the consonant, forgotten - the i sound as ou as in touch - ation, -lysure, -ture, -er - sion, -tion adding prefix: - un, dis, mis where they have negative meanings ch as in chorus and in chef -ei, -eigh,- ey 	 Continue to practise correct letter formation to develop speed and consistency use the diagonal and horizontal strokes that are needed to join letter – understand which letters, when adjacent to one another, are best left unjoined increase the legibility, consistency and quality of their handwriting ensure that the downstrokes of letters are parallel and equidistant ensure that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch 	 learn, use and develop understanding of concepts set out in Appendix 2 extend range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although use present perfect form of verbs in contrast to the past tense use conjunctions, adverbs and prepositions to express time and cause highlight grammatical and other features in writing through punctuation introduce use and punctuation of direct speech use and understand grammatical terminology wher discussing writing and reading: preposition, conjunction, word family, prefix, clause, subordinate clause, suffix, consonant letter, vowel letter, inverted commas / speech marks use of a and an according to whether the noun begins with vowel or a consonant



•	proof-read for spelling and		
	punctuation errors		
READ	ALOUD		
•	to a group or whole class		
•	begin to use appropriate		
	intonation and control the tone		
	and volume so that the		
	meaning is clear.		
Names	Above	Names Below	



Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES discuss similar writing / texts in order to learn new ideas for structure, vocabulary and grammar compare different genres of writing to explore differences and similarities link to own experiences to compose texts for specific purpose / audience PLANNING discuss and record ideas in detail before writing initial draft compose and rehearse sentences orally (including dialogue) build a varied and rich vocabulary linked to GPS develop an increasing range of sentence structures DRAFTING organise paragraphs around a theme in narratives, create settings, characters and plot using models from own reading experiences in non-narrative writing, use simple organisational devices [ie, headings and subheadings] 	 use further prefixes and suffixes and understand how to add them (Appendix 1) spell further homophones, including near homophones, effect, affect spell common words that are often misspelt (Appendix 1) place the possessive apostrophe accurately in words with regular plurals [ie, girls', boys'] and in words with irregular plurals [ie, children's] use the first two or three letters of a word to check its spelling in a dictionary write from memory simple sentences, dictated by the teacher that includes words and punctuation taught so far adding prefixes:im-, re-, sub-, inter-, super-, anti-, auto adding suffixes:oustion, - sion, -ssion, -cian spelling patterns -gue, -que sc - science 	 apply knowledge of letter formation to produce consistently well-formed and effective handwriting use the diagonal and horizontal strokes that are needed to join letter understand which letters, when adjacent to one another, are best left unjoined increase the legibility, consistency and quality of their handwriting ensure that the downstrokes of letters are parallel and equidistant ensure that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch 	 learn, use and develop understanding of concepts set out in Appendix 2 choose nouns or pronouns appropriately for clarity and cohesion use conjunctions, adverbs and prepositions to express time and cause, using commas to add clauses to sentences use fronted adverbials highlight grammatical and othe features in writing through consistent use of punctuation use commas after fronted adverbials indicate possession by using the possessive apostrophe with plural nouns use and punctuate direct speech with speech marks and commas to mark start of speecl use and understand grammatical terminology when discussing writing and reading: determiner, pronoun, possessive pronoun, adverbial, verb inflexions



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•	assess the effectiveness of own		
	and others' writing linked to		
	improving skills		
EDITIN	<u>G</u>		
•	suggest improvements, ie		
	changes to grammar and		
	vocabulary to improve		
	consistency		
•	proof-read independently for		
	spelling and punctuation errors		
READ A			
•	confidently to a group or whole		
	class		
•	use appropriate intonation and		
	control the tone and volume so		
	control the tone and volume so that the meaning is clear.		
Names	that the meaning is clear.	Names Below	
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Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES / PLANNING identify audience and purpose select appropriate form, use similar writing as model note and develop initial ideas, drawing on reading and research consider how authors develop characters and settings DRAFTING select appropriate grammar and vocabulary, showing how meaning can be enhanced describe settings, characters and atmosphere integrate dialogue to convey character and advance the action begin to use a wide range of devices to build cohesion across paragraphs use organisational and presentational devices to structure text and guide the reader EDITING begin to assess the effectiveness of own and others' writing propose changes to vocabulary, grammar and punctuation to 	 use further prefixes and suffixes and understand the guidance for adding them spell some words with silent letters continue to distinguish between homophones and other words which are often confused use dictionaries to check the spelling and meaning of words use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary use a thesaurus 	 write legibly, fluently and with increasing speed choose which shape of a letter to use when given choices decide whether or not to join specific letters choose the writing implement that is best suited for a task 	 learn, use and develop understanding of concepts set out in Appendix 2 for Year 5 recognise vocabulary and structures appropriate for formal speech begin to use passive verbs to affect the understanding of information begin to use the perfect form of verbs to mark relationships of time and cause begin to use expanded noun phrases to convey information use modal verbs or adverbs to indicate degrees of possibility begin to use relative clauses beginning with who, which, where, when, whose, that or with an implied relative pronoun to convey more information concisely indicate grammatical and othe features in writing through punctuation use commas appropriately to clarify meaning or avoid ambiguity in writing begin to use hyphens to avoid ambiguity



 enhance effects and clarify meaning ensure the consistent and correct use of tense throughout ensure correct subject and verb agreement, singular and plural distinguish between language of direct and indirect speech and writing proof-read for spelling / punctuation errors READ ALOUD perform own compositions, use appropriate intonation, volume and movement so that meaning is clear 		 begin to use brackets, dashes or commas to indicate parenthesis begin to use semi-colons, colons or dashes to mark boundaries between independent clauses begin to use a colon to introduce a list begin to punctuate bullet points consistently use and understand grammatical terminology when discussing writing and reading.
Names Above	Names Below	



Composition	Spelling	Handwriting	Vocabulary, Grammar, Punctuation
 EXPERIENCES / PLANNING identify audience and purpose - select appropriate form, use similar writing as model note and develop initial ideas, drawing on reading and research consider how authors develop characters and settings DRAFTING select appropriate grammar and vocabulary, showing how meaning can be enhanced describe settings, characters and atmosphere integrate dialogue to convey character and advance the action précis longer passages continue to use a wide range of devices to build cohesion across paragraphs continue to use organisational and presentational devices to structure text and guide the reader EDITING assess the effectiveness of own and others' writing propose changes to vocabulary, grammar and punctuation to 	 spell some words with 'silent' letters [ie, knight, psalm, solemn] use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in Appendix 1 use dictionaries to check the spelling and meaning of words use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary use a thesaurus 	 Continue to: write legibly, fluently and with increasing speed by choose which shape of a letter to use when given choices decide whether or not to join specific letters choose the writing implement that is best suited for a task 	 learn, use and develop understanding of concepts set out in Appendix 2 for Year 6 continue to recognise vocabulary and structures appropriate for formal speech /writing, include subjunctive forms in writing continue to use passive verbs to affect the understanding of information continue to use the perfect form of verbs to mark relationships of time and cause use expanded noun phrases to convey complicated information concisely continue to use modal verbs or adverbs to indicate degrees of possibility continue to use relative clauses beginning with who, which, where, when, whose, that or with an implied relative pronoun to convey more information concisely indicate grammatical and other features in writing through a wide range punctuation



enhance effects and clarify meaning	use commas appropriately and without error to clarify meaning
 ensure the consistent and correct use of tense throughout ensure correct subject and verb agreement, singular and plural continue to distinguish between language of direct and indirect speech and writing proof-read for spelling / punctuation errors READ ALOUD publish and perform own compositions, use appropriate intonation, volume and movement so that meaning is 	 or avoid ambiguity in writing continue to use hyphens to avoid ambiguity consolidate use of brackets, dashes or commas to indicate parenthesis consolidate use of semi-colons, colons or dashes to mark boundaries between independent clauses consolidate use of a colon to introduce a list continue to punctuate bullet
clear by differentiating genres.	 points consistently use, discuss and understand grammatical terminology when discussing writing and reading
Names Above	Names Below