

PTA meeting 11/10/2019

In attendance: Jane Ellis, Sarah Peel, Catherine Walton-Brown, Amy Cox, Carly Halls, Helen Carruthers

Apologies: Diane Oddie

1) Committee members

Liz Macgregor has stepped down as Vice-Chair and Amy Cox has stepped down as Treasurer. Both are willing to help and contribute for events and fundraising as committee members.

It was agreed there was no need to recruit another Vice-Chair.

Carly Halls said she would reluctantly take the Treasurer position if there was no one else to take this place.

It was agreed that the roles and responsibilities of committee members are to be circulated so that everyone knows exactly what is expected of them. *Carly to action.*

2) Autumn film night

Ticket sales have gone well,

A discussion took place and it was agreed that there wouldn't be a decorated pumpkin competition due to the cost and logistics of it. It was agreed that fancy dress was optional, again there would be no competition as it was felt that these took more time and our time would be better focused on the film, handing out of food and making teas and coffees etc.

It was discussed and agreed that hot dogs be distributed before the film and handed out from a tray. The bags of popcorn/buns etc could be handed out mid way through the film.

There will be no alcohol at the event as it was thought it was too early to serve alcohol and most parents would be driving home etc. Teas and coffees will be available for adults (*helen and Jane doing teas and coffees and hot dogs*)

It was suggested that there be two showings of the film, one class room for the older children and one classroom or the younger children. Both showing different Transylvania films and for those who have seen one might light to view the other film showing.

Advertise via facebook that helpers are needed on the evening. *Helen to action.*

Advertise via facebook the event again, and that adults are to stay at all times in the building if their children are attending. Ask if anyone requires a vegetarian option. *Helen to action.*

3) DBS Checks

Amy and Carly have completed theirs. Helen still yet to do hers.

4) Staff Wish List

Sarah Peel suggested that as a priority the Netbooks (lap tops) are a must, needing 20 of these this would come to somewhere in the region of £5200.

Art supplies really need to be replaced with good quality brushes, paints and paper. Sarah Peel budgeted £200 per classroom for this.

5) Any other business.

No other business recorded.

6) Date of next meeting

It was agreed to look for a suitable date and circulate to all members for the next meeting. TBA
Diane Oddie to action.