

**Minutes of the Governing Body held on
Thursday 6th July 2017 at 6.30pm in Oak Class**

Present: Jane Ellis (Chair) (JE)
Sarah Peel (HT)
Steve Aldous (SEA)
Nicola Hesleden (NH)
Stephen Alford (SAA) - left at 7.30pm
David Houlton (DH)
Linda Wall (LW)
Helen Wilson (HW)
Maxine Roberts (MR) - left at 8.00pm

Clerk: Sharon Aldous (SA)

No	Item	Action
1	<p>Welcome and any apologies for absence and determine whether any absences should be consented to.</p> <p>To identify any confidential items on this agenda to be excluded from public minutes:</p> <p>Part of urgent business and items 4 & 5.</p> <p>To receive declarations of interest, pecuniary or other, for any agenda item.</p> <p>None.</p> <p>Urgent business items previously notified to the Chair (for discussion at the agenda point below).</p> <p><u>Arears Update</u> The clerk advised that no further money had been received and she would contact legal department to find out the next step.</p> <p>A confidential discussion took place and this is minuted separately.</p>	
2	<p>Prayer</p> <p>DH showed a video of a German school who he would like us to consider becoming pen pals with.</p>	
3	<p>Minutes of the Governing Body Meeting of 23rd May 2017 for approval and signing.</p> <p>The minutes were approved and signed by the chair.</p> <p>Action Log</p> <p>Governors agreed that item 39 was no longer relevant as the tracking programme which was used (O track) has been replaced by a more coherent programme (Target Tracker). All pupils will receive their annual report next week – HT asked if it might be the right forum for a return slip to go with reports asking for parents views? SAA offered to write something to go in the reports. Clerk to provide a copy of our report to SAA.</p> <p>HT produced a report on reading headline data for 2017. This was cohort specific and showed that reading is an emerging priority, not just from year 6 data but also year 4. Governors need to know this data for the whole school. HT suggested that next year we also track the children who have an EHCP plan separately. Governors agreed this would</p>	SAA Clerk

	<p>be useful.</p> <p>Q Where has the target come from? A The children at Y2.</p> <p>We are in line with national at Year 6. We have raised attainment and now need to work on the progress.</p> <p>JE advised that she had pulled together the governor review sheets that were returned. Issues identified were governors struggling with time for visits and it was suggested that they are planned as far in advance as you possible. A reminder that link governors and subject governors need to do one visit per term. There had been 50 lots of monitoring done this year which was fantastic as teachers, HT and governors found it very valuable and useful. HW & JE advised that the pupil conferencing which was carried out last week was a great success.</p> <p>In summary, the training that was identified was to understand the new funding formula, data dashboard, diocesan training for foundation governors and look for a glossary of acronyms.</p> <p>Matters arising from the minutes not covered elsewhere on the agenda.</p> <p>None.</p>	
<p>4</p>	<p>Reports</p> <p><u>Headteachers Report</u></p> <p>A confidential discussion took place and this is minuted separately.</p>	
<p>5</p>	<p>Data</p> <p>A confidential discussion took place and this is minuted separately.</p>	
<p>6</p>	<p>School Improvement Plan Review</p> <p>HT copied the front of the SIP. This is taken from our instrument of governance – if we were to reconstitute, this would change.</p> <p>HT confirmed that the SIP used to be written to the aims but is now written to Ofsted criteria. We need to keep these in sight and hold onto them – this is our identity. It makes federation difficult. We have asked parents on the annual review about our values in order for us to reflect and look at. What are our core values/beliefs?</p> <p>HT to sit with leavers and go through the outcomes to see what they have enjoyed so we can articulate what we do for our children and what they leave us with.</p> <p>HT removed all the actions, just kept in the success criteria and colour coded each statement. Green – we are there, yellow – not quite there, Red – not there. Boys writing is pretty much the same, They have made progress but not enough to close the gap. They have to accelerate their learning to become age related.</p> <p>Q Is it spelling or script which is wrong with their handwriting? A HT has ideas but the biggest concern is spelling.</p> <p>Q Do we know how similar schools are comparing in this area? A No not yet but it is our priority.</p> <p>Good news – girls maths across the school from 70%-80% are at age related – closed the gap.</p>	

	<p>Continue monitoring at HT performance management.</p> <p><u>Progress on Priorities/success criteria</u> Detailed above.</p> <p><u>SIAMS Self evaluation</u> Catherine Lassey (diocesan adviser) visited and said that we were very very close to being outstanding and that there were just a couple of things we should look at. One of the thing to look at is what makes a church school visibly different and we should make an effort to make the children learn about other Christian denominations. LW to make some prayer bags that children can pull things out of to help them make their own prayers.</p>	
7	<p>Joint Strategic Development Committee Update</p> <p>SEA informed governors that a JSDC meeting had taken place and that we had and asked them to come back by tomorrow with their version of the MOU along with other actions. A committee of 7 people has been set up and will report back to both governing bodies, there may be fewer FGB meetings.</p>	
8	<p>Any other urgent matters previously notified to the chair (if identified at item 1 above)</p> <p>Date for AGM – Tuesday 12th September @6pm.</p>	
9	<p>Meeting closed at 20.45pm.</p>	

Signed as a true record Date