

**Minutes of the Governing Body held on
Thursday 12th July 2018 at 6.30pm in Apple Class**

Present: Sarah Peel (HT)
Jane Ellis (JE) - Chair
Steve Aldous (SEA)
Nicola Hesleden (NH)
Linda Wall (LW)
Patsy Simpson (PS)
Maxine Roberts (MR)
Joanne Ackroyd (JA)
Matt Blyton (MB) Items 1-8

Clerk: Sharon Aldous (SA)

No	Item	Action
1	<p>Welcome and any apologies for absence and determine whether any absences should be consented to.</p> <p>No apologies were received. The chair welcomed Matt Blyton (MB), Area Lead Adviser (School Improvement Service) who informed the GB that he was attending purely as an observer as support from the LA.</p> <p>To identify any confidential items on this agenda to be excluded from public minutes:</p> <p>Items 4, 6, 7 & 9</p> <p>To receive declarations of interest, pecuniary or other, for any agenda item.</p> <p>None.</p> <p>Urgent business items previously notified to the Chair (for discussion at the agenda point below)</p>	
2	<p>Prayer</p> <p>LW led the prayer.</p>	
3	<p>Minutes of the Governing Body Meeting of 25th April 2018 for approval and signing.</p> <p>The minutes were approved and signed by the chair. An amendment was needed under class structure (item 7) where it should read that Year 4 should be split on age not ability. Clerk to amend.</p> <p><u>Action Log</u></p> <p>Discussed and updated accordingly.</p> <p><u>Debt Update</u></p> <p>The clerk advised the GB that she had received payment in full from one family but had heard nothing from the other. Follow up with legal services for update.</p> <p>Matters arising from the minutes not covered elsewhere on the agenda.</p> <p>None.</p>	<p>Clerk</p> <p>Clerk</p>
4.	<p>EYFS Presentation by Sarah Spensley (SS)</p>	

	A confidential discussion took place and this is minuted separately.	
5	<p>Sports Report</p> <p>Funding this year is £17,000. It has been used to enhance broader sports, with a greater number of teams completing including extracurricular provision. The school has become a Wildcats centre for girls football which has had a great impact on girls. The funding also goes towards upskilling our staff. We have been able to access more sports competitions beyond our cluster and continue funding the transport. Children's participation has risen – more girls attending such as football and rugby and being competitive. The sports display in the hall has been useful for monitoring. In terms of swimming, we are able to take children, through the funding, who are less confident in water. Major achievement is that everyone is able to take part in extracurricular sport. Currently we hold a bronze award. We are waiting to see if we can achieve gold.</p> <p>Improvements:</p> <p>Look into training and support for TA's to be support in PE lessons; Ensure we offer a wide range of sports for our children (e.g. cricket ground in village); Dedicated time for sports co-ordinator.</p>	
6.	<p>Budget Monitoring & Staffing Costs</p> <p>A confidential discussion took place and this is minuted separately.</p>	
7.	<p>Head teachers Report</p> <p>A confidential discussion took place and this is minuted separately.</p>	
8	<p>School Improvement Plan</p> <p>Evaluate</p> <p><i>Priority 1: Writing: Improve the teaching, learning and assessment of writing, especially in key stage 2. Improve spelling in KS1 and KS2, cursive handwriting in EYFS. Assessment information is used consistently well – provides challenge. Expectations of presentation are consistently high.</i></p> <p>HT added that writing will remain a priority but more focussed on these aspects. NH has started to do some research, based around vocabulary. She advised that there is a date in the diary in September to visit Starbeck school to observe a lesson and speak to the class teacher to see if it is something we would like.</p> <p><i>Priority 2: Reading: Improve the teaching, learning and assessment of reading, especially in KS2. Assessment information is used consistently well and provides challenge. Raise attainment in upper KS2, reading widely and with fluency and comprehension. Increase challenge and endurance of reading.</i></p> <p>Whilst there has been progress, whole class guided reading has had an impact – few tweaks needed, how often etc, inconsistencies in classes and pupil voice Target tracker needs to be used consistently Spent money on books recently.</p> <p>Q Will reading become priority 1 on next year's SIP? A Yes, writing will drop to priority 2.</p> <p><i>Priority 3: Maths: Improve the teaching, learning and assessment of maths, especially the most able. Assessment information is used consistently well – provides challenge, expectations of presentation are consistently high, Raise attainment at KS2 and enhance provision for number in EYFS.</i></p>	

	<p>Great Y6 results and throughout school (exception of Year 5). Changing subject lead post Ofsted has made a massive impact. Presentation in maths has gone up through book scrutiny. Times tables rockstar competition was an eye opener - impressive with 120 questions being answered in 1 minute – we should aspire to this.</p> <p><i>Priority 4: Leadership: Improve the effectiveness of leadership and management, including governance.</i></p> <p>There is a more coherent structure in place with a more monitoring role. Subject leads now have been given time to do it.</p> <p>Will MB give JE feedback about his attendance at this meeting? MB emphasis to governors that this was a supportive visit. He thinks the school is making really good progress, whilst data is improved it is not securely there – maths a real celebration, still work in Y5 area, which the school is aware of. The school has risen to the challenge since the inspection. He enjoyed the lively debate at this meeting as there was a lot of probing. The agenda is appropriate and the minutes clear. He acknowledged that we are sitting on an RI judgement with a difficult cohort going into Y6 next year. We are at priority level 3 which guarantees a termly visit until we get through the next inspection. All governors contributed tonight. A huge thank you to all governors for all they do.</p> <p>Behaviour</p> <p>Q 8 parents think the school does not deal effectively with behaviour issues. Will it stay on next year?</p> <p>A Yes.</p> <p>Distinctly Christian</p> <p>We have a collective worship crew. Class worship has been well attended throughout the year by parents who are appreciative. Done a lot of work on spirituality.</p> <p>Q Has SIP delivered on all things?</p> <p>A Yes, especially in maths and writing, reading is an emerging priority.</p> <p>Q Are gobs happy, do we like the new format?</p> <p>A Yes, but change colours to make it easier to read.</p> <p>Set SIP priorities for 18/19</p> <p>Governors agreed to carry this forward to the next meeting.</p>	
9	<p>Feedback from meetings</p> <p>A confidential discussion took place and this is minuted separately.</p>	
10	<p>Adopt GDPR Policies</p> <p>Governors read through and adopted the following policies:-</p> <ul style="list-style-type: none"> • Privacy Notice • Information Policy • Employee Privacy Policy <p>These are to be put on the website and point parents to them on the next newsletter. Issue employee privacy policy to staff.</p>	Clerk
11	<p>Safeguarding</p> <p>None.</p>	
12	<p>Health & Safety</p>	

	A hole has been discovered in a tree in the grounds. The LA's tree surgeon has been made aware. He said that this is a significant tree and should not be felled. We must find a way of covering the hole ourselves to avoid children going in it.	
13	<p>Any other urgent matters previously notified to the Chair (if identified at item 1 above)</p> <p>HT advised governors that she was dealing with a complaint. JE has written to the parent and also spoken to the person in the street thanking her for raising valid points. Advised that she is not taking it any further.</p> <p>JA/LW informed governors that there is a slim to none chance of having a vicar next year. Archdeacon saw Kirkby Malham joining with Gargrave and Coniston Cold. Now in hands of Bishop.</p> <p>JA also said that she would like to bring "Open the book" back into workshop from September – could use collective worship crew.</p>	

11	<p>Any other urgent matters previously notified to the chair (if identified at item 1 above)</p> <p>None.</p>	
12	Meeting closed at 21.00. Next Meeting is the extra ordinary meeting on 12 th September at 6.30pm. The AGM is the following week on 19 th September at 6.30pm.	

Signed as a true record Date